

Scrutiny Committee – 3rd November 2009**14. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
3 rd November 2009	Update report on the Somerset Tourism Partnership	✓			An annual update report on the work of the Somerset Tourism Partnership was agreed by Members at its meeting in February 2009.	Increase economic vitality and prosperity	David Julian, Head of Countryside, Heritage & Tourism Councillor Sylvia Seal
3 rd November 2009	Impact and progress of Risk Management Strategy	✓			Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll
3 rd November 2009	Verbal update on the wind turbine at the Innovation Centre	✓			Members will receive a verbal update report regarding the wind turbine at the Innovation Centre and will be given opportunity to raise their concerns and ask questions.	Enhance the environment, address and adapt to climate change	Keith Wheaton-Green, Climate Change Officer Councillor Tom Parsley

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3 rd November 2009	Scrutiny Capital Strategy Review conclusions	✓		✓	A Capital Strategy review was formed to ensure the strategy enables the successful delivery of the corporate plan and maintains the council's assets. A brief presentation of the findings/recommendations will be given.	Deliver well managed, cost effective services, valued by our customers.	Jo Gale Scrutiny Manger Councillor John Clavert – Review Chair
1 st December 2009	Wincanton Community Sports Centre	✓			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Head of Sport, Arts & Leisure Councillor Sylvia Seal
1 st December 2009	Impact and progress of Equalities Strategy	✓			An annual update report on this important policy area has been requested by the Scrutiny Committee	Ensure safe, sustainable and cohesive communities.	Jo Morgan, Community Cohesion Officer Councillor Ric Pallister Anne Campbell Theme Advisor

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1 st December 2009	Capital Programme			✓	To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday
1 st December 2009	Update and impact of Procurement Strategy	✓			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll
5 th January 2010	Comprehensive Area Assessment (CAA)/One place Report from the Audit Commission	✓	✓		CAA is a new way of assessing how well councils are working together with other public bodies to meet the needs of the people they serve.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
5 th January 2010	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly	Deliver well managed, cost effective services valued	Sue Eaton, Performance & Communications Manager

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					report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	by our customers.	Councillor Tim Carroll
5 th January 2010	Medium Term Financial Plan(MTFP)			✓	To advise members of the MTFP and for members to comment on the process and progress to date.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
2 nd February 2010	Medium Term Financial Plan and Revised Capital Programme			✓	For Scrutiny Committee members to comment prior to the report being considered by District Executive and Full Council in February.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services

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30 th March 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
30 th March 2010	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
4 th May 2010	Annual Audit Management Letter	✓			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council

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TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	✓			Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function.	Deliver well managed, cost effective services, valued by our customers.	Scrutiny Manager
TBC	Travel Plan	✓				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Post Restructure Review	✓			In August/September 2009 an organisational restructure took place. Members agreed to review	To provide well-managed, cost effective services valued	Phil Dolan Chief Executive Leader of the Council

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					the impact of this decision and monitor progress	by our customers	

Commission Work Programme

Commencement Date	Review Group
September	Choice Based Lettings
September	Capital Strategy and Asset Management Plan
October	Budget – inescapable commitments and challenges
October	Cultural Strategy